

REVISED 03/15/20**BEDB-R**

**Oyster River Cooperative School District
EMERGENCY REVISED REGULAR MEETING**

March 16, 2020**ORHS Library****5:30 PM****o. CALL TO ORDER (5:30 PM) {Superintendent}**

- a. ~~GOVOTE Acknowledgement~~

I. 5:00 – 5:30 PM MANIFEST REVIEW AT EACH SCHOOL BOARD MEETING.**Election of Chairperson and Vice-Chair**

- 1. ~~Review ORCSD Policy-BDB—Board Officers/Board Organization Meeting and Review ORCSD Policy BBAB—Duties of the Chairperson~~
- 2. Election of Officers
- 3. ~~Committee Assignment Requests~~

II. APPROVAL OF AGENDA**III. PUBLIC COMMENTS****IV. APPROVAL OF MINUTES**

- ~~Motion to approve 3/4/20 regular meeting minutes.~~
- ~~Presentation for Tennis Court Parking by Steve Haight~~

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS~~**A. District**~~~~**B. Board**~~**VI. DISTRICT REPORTS**~~**A. Assistant Superintendent/Curriculum & Instruction Report(s)**~~**B. Superintendent's Report**

- ~~Election Results~~
- Remote Learning Update
- To endorse Superintendent's decision to close school's
- Cancel all spring events and field trips
- Mast Way Principal Nomination
- ~~Corona Virus Update and an Update on School Trips both in-state and international~~
- ~~Approval of Bus Bid—Lisa Huppe~~
- ~~Strategic Plan—Operations Update—Transportation—Lisa Huppe~~
- Business Administrator**
- ~~Consideration of Early Bonding~~
- ~~FY20 Budget Update~~
- MS22
- ~~**D. Student Senate Report:**~~
- ~~**E. Other:**~~

VII. DISCUSSION ITEM**VIII. ACTIONS****A. Superintendent Actions****B. Board Action Item**

- Motion to approve the cancellation of all spring events and field trips.
- Motion to nominate Mast Way Principal
- ~~Motion to Approve Bus Bid.~~
- Motion to sign the MS22.
- ~~Motion to elect Lisa Harling as ORCSD School District Treasurer for the 2020-2021 school year.~~
- Motion to nominate and approve Continuing Contract Professional Staff Members as submitted by the Superintendent.
- ~~Motion to Approve ORMS/ORHS Spring Coaches and Volunteers~~
- ~~Motion to approve List of Policies for First Read EFA—Availability and Distribution of Health Foods, EGAD—Copyright Compliance.~~

IX. SCHOOL BOARD COMMITTEE UPDATES~~**A. Manifest Reviewed and Approved by Manifest Subcommittee.**~~**X. PUBLIC COMMENTS****XI. CLOSING ACTIONS**

- A. Future meeting dates:** ~~4/1/20—Regular Board Meeting—ORHS Library 7:00PM - CANCELLED~~
4/15/20 – Regular Board Meeting – ORHS Library 7:00 PM
4/29/20 – Manifest – SAU Conference Room

~~XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}~~

~~NON-MEETING SESSION: RSA 91-A:2 I {If Needed}~~

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

**If you require special
communication aids,
please notify us 48
hours in advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|--------------------|----------------------------|
| • Brian Cisneros | Term on Board: 2018 –2021 |
| • Thomas Newkirk | Term on Board: 2019 - 2022 |
| • Kenneth Rotner | Term on Board: 2019 - 2022 |
| • Denise Day | Term on Board: 2020 - 2023 |
| • Michael Williams | Term on Board: 2020 - 2023 |
| • Allan Howland | Term on Board: 2018 - 2021 |
| • Daniel Klein | Term on Board: 2018 - 2021 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.



OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
36 Coe Drive
Durham, New Hampshire 03824
Telephone: 603-868-5100 Facsimile # 603-868-6668

March 15, 2020

Dear Parents & Guardians,

The Oyster River Cooperative School District will close on Tuesday, March 17, 2020. At this time, we plan on returning April 6, 2020. This parallels the time UNH will be out.

There is the possibility that this closure may be extended. We will keep you informed. We will be reviewing guidance from the NH Department of Health & Human Services, the NH Department of Education, and the CDC, and making decisions that are best for our school district.

We will be moving to a remote learning model for education. The model will be much different than you see at a college or university level. Why? We have primary age children learning to read and compute. We have children with disabilities that require a different type of remote learning. We have upper elementary and middle school age children that are growing in their intellectual capacity, and of course we have high school age children who are far more capable of abstract thinking and more sophisticated programming. Your teachers will be working tomorrow to build a framework for remote learning designed for your children at their level. We will give them through Wednesday to build content that can be delivered remotely. I will send a follow-up memo on Remote Learning Tuesday.

In over four decades of service to children, I have never had to close school for a prolonged period of time. Why now? The CDC is recommending six feet distance between people (social distancing). Schools are densely populated, so it is impossible to create the distance recommended by the CDC since COVID-19/the Coronavirus spreads through person to person contact and is highly transmissible. In addition, the CDC recommends you self-quarantine. You and your family, should, as much as humanly possible, stay at home, wash your hands frequently, and follow other recommendations by our CDC. Our school nurses sent out an email on Friday including a very detailed letter and attached several resources for you and your family. This letter can be found on our website with all of our communication to date.

We are in unprecedented times. We care greatly for you and your children and want you to be safe. We will continue to communicate throughout the closure.

Sincerely,

Dr. Jim Morse
Superintendent, Oyster River

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: EBCD
Review/First Read School Board: December 19, 2012 Second Read/Adoption School Board: January 2, 2013 Policy Committee Review: January 9, 2020 School Board First Read: January 22, 2020 School Board Second Read/Adoption: February 5, 2020	Page 1 of 1 Category: Recommended

EMERGENCY CLOSINGS

The Oyster River Cooperative Superintendent is empowered to close the district schools or to dismiss them early in the event of hazardous weather or other emergencies which threaten the health or safety of students and personnel.

Students, parents, and staff shall be informed early in each school year of the procedures which will be used to notify them in case of emergency closing, whether action is taken before or during school hours. When schools are closed for emergency reasons, staff members shall comply with Board policy in reporting for work.

Cross Reference: ORCSD Guild Contract



COPY

Report of Appropriations as Voted
Oyster River

(RSA 21-J:34 and RSA 198:4-a)

For the period beginning July 1, 2020 and ending June 30, 2021

Form Due Date: 20 Days after the Annual Meeting

SCHOOL BOARD CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the school district meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Dr. James C. Morse, Sr.	Superintendent	
William Leslie	School District Clerk	
Thomas Newkirk	School Board Member	
Denise Day	School Board Member	
Allan Howland	School Board Member	
Brian Cisneros	School Board Member	
Kenneth Rotner	School Board Member	
Daniel Klein	School Board Member	
Michael Williams	School Board Member	
	School Board Member	
	School Board Member	
	School Board Member	
	School Board Member	
	School Board Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

COPY



Report of Appropriations as Voted

Account	Purpose	Article	Appropriations As Voted	Elementary	Middle/Jr.	High
Instruction						
1100-1199	Regular Programs	4,5	\$19,738,309	\$6,597,754	\$6,156,003	\$6,984,552
1200-1299	Special Programs	4,5	\$6,828,697	\$2,168,492	\$2,237,667	\$2,422,538
1300-1399	Vocational Programs	4	\$35,000	\$0	\$0	\$35,000
1400-1499	Other Programs	4	\$719,678	\$27,642	\$116,081	\$575,955
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$27,321,684	\$8,793,888	\$8,509,751	\$10,018,045
Support Services						
2000-2199	Student Support Services	4,5	\$4,442,122	\$1,424,408	\$1,116,491	\$1,901,223
2200-2299	Instructional Staff Services	4,5	\$1,111,466	\$471,601	\$302,836	\$337,029
Support Services Subtotal			\$5,553,588	\$1,896,009	\$1,419,327	\$2,238,252
General Administration						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	4	\$117,473	\$37,610	\$35,476	\$44,387
General Administration Subtotal			\$117,473	\$37,610	\$35,476	\$44,387
Executive Administration						
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0
2320-2399	All Other Administration	4	\$1,346,977	\$438,057	\$424,312	\$484,608
2400-2499	School Administration Service	4	\$1,917,249	\$696,875	\$510,070	\$710,304
2500-2599	Business	4	\$648,209	\$207,533	\$195,758	\$244,918
2600-2699	Plant Operations and Maintenance	4	\$4,245,808	\$1,322,709	\$938,237	\$1,984,862
2700-2799	Student Transportation	4	\$2,142,528	\$665,539	\$639,528	\$837,461
2800-2999	Support Service, Central and Other	4	\$1,530,443	\$489,991	\$462,191	\$578,261
Executive Administration Subtotal			\$11,831,214	\$3,820,704	\$3,170,096	\$4,840,414
Non-Instructional Services						
3100	Food Service Operations	4	\$28,000	\$8,800	\$9,300	\$9,900
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$28,000	\$8,800	\$9,300	\$9,900
Facilities Acquisition and Construction						
4100	Site Acquisition	4	\$1	\$0	\$1	\$0
4200	Site Improvement	4	\$1	\$0	\$1	\$0
4300	Architectural/Engineering	4	\$1	\$0	\$1	\$0
4400	Educational Specification Development	4	\$1	\$0	\$1	\$0



COPY

Report of Appropriations as Voted

4500	Building Acquisition/Construction	3,4	\$49,847,733	\$0	\$49,847,733	\$0
4600	Building Improvement Services	4	\$418,858	\$0	\$418,858	\$0
4900	Other Facilities Acquisition and Construction	4	\$1	\$0	\$1	\$0
Facilities Acquisition and Construction Subtotal			\$50,266,596	\$0	\$50,266,596	\$0

Other Outlays

5110	Debt Service - Principal	4	\$1,285,000	\$0	\$0	\$0
5120	Debt Service - Interest	3,4	\$770,358	\$0	\$0	\$0
Other Outlays Subtotal			\$2,055,358	\$0	\$0	\$0

Fund Transfers

5220-5221	To Food Service	4	\$824,050	\$0	\$0	\$0
5222-5229	To Other Special Revenue	4	\$641,000	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$1,465,050	\$0	\$0	\$0

Total Voted Appropriations			\$98,638,963	\$14,557,011	\$63,410,546	\$17,150,998
-----------------------------------	--	--	---------------------	---------------------	---------------------	---------------------



Report of Appropriations as Voted

Description	Function	Object	Elementary	Middle/Jr.	High	Total
Tuition to NH LEA's	All	561	\$0	\$0	\$35,000	\$35,000
Other Tuition	All	562-569	\$257,502	\$225,311	\$281,893	\$764,706
Land & Improvements	All*	710				\$0
Buildings	All*	720				\$0
Additional Equipment	All*	730	\$69,129	\$83,286	\$126,088	\$278,503
Summer School	1430		\$0	\$6,273	\$10,036	\$16,309

* includes all functions except 4100

Mast Way 2020-21 Tenured Teachers

List to Board

Updated: March 11, 2020

Last	First	FTE	Position	1 st	2 nd	3 rd	4 th	5 th	Cont.
Ameduri	Kathleen	1.00	Special Education						x
Baker	Catherine	1.00	Physical Education						x
Baker	Melisa	1.00	Special Education						x
Bowden-Gerard	Maria	1.00	Grade 4						x
Burke	Whitney	1.00	Grade 1						x
Buswell	Heather	1.00	Grade 4						x
Desrochers	Kirsten	1.00	Grade 1						x
Drew	Heather	1.00	Grade 3						x
Ervin	Ellen	0.50	Math Coach						x
Felber	Pamela	1.00	Music Education						x
George	Judy	1.00	Grade 4						x
Handwork	Erin	1.00	Grade 1						x
Hastings	Debra	1.00	Art						x
Jasinski	Barbara	1.00	Reading Specialist						x
Leone	Amy	1.00	Speech & Language						x
McCormick	David	1.00	Kindergarten						x
Moore	Katherine	1.00	School Nurse						x
Moulton	Heather	1.00	Grade 3						x
Paquette	Barbara	1.00	Grade 3						x
Spinelli	Heather	1.00	Grade 2						x
Sperry	Felicia	195 days	Psychologist						x
Stacy	Elizabeth	1.00	Grade 2						x
Tomaszewski	Suzanne	1.00	Librarian						x
Webb	Mary Ellen	1.00	Kindergarten						x
Zimar	Katherine	1.00	Grade 2						x

Moharimet 2020-21 Tenured Teachers

List to Board

Updated: March 11, 2020

Last	First	FTE	Position	1st	2nd	3rd	4th	5th	Cont
Anderson	Rebecca	1.00	Speech/Language						x
Open	Position	1.00	Grade 1						
Birnam	Elizabeth	1.00	Literacy Specialist						x
Carter	Eileen	1.00	Art Education						x
Chartrand	Joanne	1.00	Kindergarten						x
Crosby	Katherine	1.00	Special Education						x
Cupp	Lydia	1.00	Special Education						x
Curtin	Sarah	1.00	Technology Integrator						x
Czepiel	Robyn	1.00	Speech/Language						x
Dolcino	Carina	1.00	School Counselor						x
Dolcino	Cristina	1.00	Grade 1						x
Ervin	Ellen	0.50	Math Coach						x
Filion	Jacqueline	1.00	Special Education						x
Fitzhenry	Michelle	1.00	Grade 4						x
Gordon	Ann	1.00	ESOL Teacher/Coordinator						x
Hall	Trisha	1.00	Grade 3						x
Hinchey	Gwen	1.00	Special Education						x
Hoff	Douglas	1.00	Grade 2						x
Jones	Margaret	1.00	Grade 2						x
Kelley	Margaret	1.00	Librarian						x
Lapierre	Marsha Lynn	1.00	Kindergarten						x
Larson-Dennen	Sarah	1.00	Grade 3						x
Lee	Tony	1.00	Grade 4						x
Nadeau	Terry	1.00	Grade 2						x
Raspa	Jessica	1.00	Kindergarten						x
Schmitt	Elizabeth	1.00	Grade 3						x
Struthers	Beth	1.00	Choral Music						x
Swift	Virginia	1.00	Grade 3/4						x
Torr	Renee	1.00	Grade 1						x
Van Ledtje	Matthew	1.00	Grade 4						x
Whalen	Jessica	1.00	Physical Education						x

Last	First	FTE	Position	1st	2nd	3rd	4th	5th	Cont.
Wesson	Kim	1.00	Special Education						x
Widelski	Julia	1.00	Mathematics						x
Williams	Susan	1.00	Special Education						x
Wolfson	Valerie	1.00	Social Studies						x
Wons	Jean	1.00	School Counselor						x
Woodbury	Juliann	1.00	Speech/Language						x

ORHS 2020-21 Tenured Teachers

List to Board

Updated: March 11, 2020

Last	First	FTE	Position	1 st	2 nd	3 rd	4 th	5 th	Cont.
Anderson	Gabrielle	1.00	Social Studies						x
Ayer	Leslie	1.00	World Language						x
Baker	Jason	195 days	School Counselor						x
Beaton	Mary	1.00	World Languages						x
Benkosky	Tracey	1.00	Science Teacher						x
Best	Celeste	1.00	Science						x
Bilynsky	Tracy	1.00	Art Education						x
Blais	Corey	1.00	English Teacher						x
Bromley	Jonathan	1.00	Biology						x
Cangelo	Derek	1.00	Social Studies						x
Cassamas	Kim	195 days	School Counselor						x
Cathey	Sara	1.00	Science						x
Cooke	Erica	1.00	Mathematics						x
Devins	Sandra	1.00	Transition Coordinator						x
Drake	Andrea	1.00	Mathematics Teacher						x
Ervin	David	0.20	Music Education						x
Freeman-Caple	Meredith	0.60	Theater						x
Garman	Trevor	1.00	English						x
Gibson	Gwendolyn	1.00	World Language						x
Golding	Anne	1.00	Special Education						x
Hallbach	Lisa	1.00	Mathematics						x
Harwood	Peter	1.00	Mathematics						x
Hausmann	Thomas	1.00	World Languages						x
Hawley	David	1.00	Social Studies						x
Healy	Heather	1.00	Economics						x
Horsley	Shauna	1.00	English						x
Johnson	Katie	1.00	Mathematics						x
Kearney	Chris	1.00	Mathematics						x
Kelly	Shawn	1.00	English						x
Lacasse	Adam	1.00	Business/Computer						x
LaForce	Marc	1.00	Music Education						x
Lawrence	Timothy	1.00	Art Education						x
Long	Ryan	195 days	Psychologist						x
Machanoff	Heather	195 days	School Counselor						x
Maynard	Donald	1.00	Physical Education						x
McGuinness	Jennifer	1.00	Special Education						x
Milliken	Barbara	1.00	World Language						x
Monahan	John	1.00	English						x
Morin	John	1.00	Physical Education						x
Ott	Esther	1.00	Special Education						x
Oxnard	Nathan	1.00	Biology/Physical Science						x
Pappas	Matthew	1.00	Social Studies						x
Pearce	Kathleen	1.00	Librarian/Media Specialist						x
Peschel	Sean	195 days	ELO Coordinator						x
Quaglieri	Robert	1.00	Health/Computer Ed/PE						x
Reeves	William	1.00	Mathematics						x
Ricciardi	Nicholas	1.00	Life Skills/Culinary						x
Rosi	Maria	1.00	Art Education						x
Sekera	Kimberly	195 days	School Counselor						x

Last	First	FTE	Position	1 st	2 nd	3 rd	4 th	5 th	Cont.
Stanley	Heather	1.00	Special Education						x
Stetson	Cathi	1.00	Business/Computer Ed						x
Sullivan	Kara	1.00	English						x
Therrien	Amy	1.00	Special Education						x
Thibault	James	1.00	Physics/Physical Science						x
Troy	Michael	1.00	Indust. Tech						x
Van Dyke	Karen	1.00	Social Studies						x
Von Oeyen	Andrea	0.20	Strings Teacher						x
Wainwright	Jennifer	1.00	Chemistry						x
Whalen	Brendan	1.00	Mathematics						x
Yatsevitch	Marjke	1.00	English						x
(LOA)	Open Pos.	1.00	Social Studies						
Open	Position	1.0	Special Education						